

Enrolment Information 2009-2010

How to Enroll

For all courses except the Academic Year Abroad and Multi-Language Year.

Please complete the Enrolment Form on the opposite page and send it to us with the non-refundable Enrolment Fee of £125 and a copy of your passport, or photo or visit your local EF representative.

As soon as we receive your Enrolment Form, we will send confirmation of your acceptance in the course, along with an invoice detailing the payment due. We must receive your payment at least 30 days before your course begins.

Please note: If you are enrolling in a course that begins within 30 days, send the Enrolment Fee, and Programme Fee along with the Enrolment Form. If we refuse your application, all of these fees will be returned to you immediately.

For Academic Year Abroad & Multi-Language Year

Mark your selection on the Enrolment Form and send it to us with an Enrolment Fee of £250. We will then send you an enrolment package containing information specific to Academic Year Abroad or Multi-Language Year, including insurance options and terms of payment.

The Total Fees for Your Course

The total fees are as follows:

- ▶ Enrolment Fee: £125
- ▶ Optional transfer service from the nearest airport (varies based on the airport).
- ▶ The Programme Fee (varies based on the course type, location and duration, and the accommodation type).
- ▶ Optional Courier Fee: £50 for rapid receipt of documents. This fee is required for all schools in the US and Canada.

What is included in your course fee?

- ▶ Course of choice
- ▶ General English textbook (or carefully selected materials for other language schools)
- ▶ Shared room in homestay accommodation
- ▶ Shared room in residence or homestay
- ▶ Breakfast & dinner Monday-Friday with all meals at weekends in homestay (exceptions include Munich and Rome)
- ▶ For schools where residence accommodation is included in the course fee, meals vary (New York, Miami Beach, Seattle, Cambridge University, Costa Rica and Quito)

What is not included in your course fee?

- ▶ All other course textbooks apart from General English (or apart from the carefully selected materials included for other language schools)
- ▶ Travel from home country to EF school (unless otherwise specified)
- ▶ Transfer from airport to accommodation (please book arrival transfer)
- ▶ Transportation to and from school
- ▶ Internet/WiFi in homestay or residence is not guaranteed
- ▶ Meals and snacks outside of above specified meal plan
- ▶ Internet/WiFi in homestay or residence is not guaranteed
- ▶ Official language exam testing fees (i.e. TOEFL, IBT, Cambridge ESOL, etc.)
- ▶ Some activities and most excursions require a participation fee

Methods of Payment

The Enrolment Fee and the Programme Fee can be paid:

1. To your local EF office or representative.
2. By credit card
3. By direct transfer from your bank to EF's bank:

Credit Suisse
Bleicherweg 72
Postfach 100
8070 Zurich, Switzerland
Swift address: CRESCHZZ60A
Account Number: 0463-303195-22-2
EF Language Colleges Ltd
*All transfers should make reference to the full name of the student in order to ensure quick and proper credit to his/her account.

Accommodation

Your accommodation is included in the Programme Fee as specified in the price boxes on pages 20-27. Students who choose to link courses for longer periods of study and wish to remain in their EF accommodation during any weeks without tuition will be subject to additional charges for accommodation-only weeks. Please note that these costs are not reflected in the course prices listed on pages 20-27, but can be confirmed by your local EF representative.

In all countries accommodation is reserved from Sunday to Saturday (am), unless you are informed otherwise.

Arrival and Airport Transfers

When you complete the Enrolment Form, you can indicate if you would like an EF representative to meet you at the nearest major airport to the school. The fee for this optional transfer from your airport of arrival is listed on the school pages 20-27. This covers the cost of administration, communication, greeting services and transportation. The transfer service is offered between 0700 and 2100 hours local time on Sundays. If you arrive at any other time we can arrange a special transfer for you, at a cost of £100. Please note a transfer from London to Manchester will cost £385.

Age

EF International Language Schools are open to everyone aged 16 years and over. Junior summer camps are for students aged 13-16 years old.

Duration of Lessons

EF language lessons have a duration of 40 minutes, except where stated otherwise on the individual location page.

Online One-to-One Package

This is a course supplement, available in combination with any EF Intensive or EF General course at our year-round English schools. The package includes six lessons of 45 minutes in length, which are conducted online. Students can choose to take the lessons while at the EF school or can also complete these lessons once returning home (using iLab user login). The initial package includes six lessons. A student can book an additional package as needed.

iLabs

iLabs are currently available at all EF International Schools of English. The second generation of the EfeKta™ System will be rolled out in 2010 and will be available in all English schools. All EF General and Intensive courses include access to the iLab upon enrollment, throughout the course and 3 months post-course. For EF Intensive students on a course of 4 weeks or longer, a 6 month post-course (3 extra months) is included. To access the iLab from a private computer, the operating system must meet the following minimum hardware and software requirements: ▶ Computer type: PC ▶ Internet connection: 33.6 kbps or faster Internet connection. ▶ Processor speed (MHz), memory (RAM): Pentium 166+ MHz, 32+ MB of memory. A Pentium II, Pentium III, Pentium IV or Celeron processor is recommended. ▶ Sound card: Sound Blaster 16 compatible sound card or better (full-duplex). ▶ Audio components: Headset with microphone or separate microphone and speakers. ▶ Operating system: Windows 95 or higher. ▶ Web browser: Internet Explorer 5.5 (SP2) or higher. Recommended: Internet Explorer 6.0 with Service Pack 1 from Windows Updates.

Course Levels

A few weeks before you leave for your course, you will take the EF Level Placement Test online in iLab to assess your language level and ability. The results will be sent to your school to accurately place you in the correct level. On arrival you will be placed in the correct level at which you should begin your studies. Every EF school teaches the 6 levels of the Common European Framework. Please note: when a school has a beginners' group of less than five students, EF reserves the right to reduce the number of lessons per week.

Class schedules

In some schools classes may take place at the weekends, students will continue to have two consecutive days off. Classes are offered at all EF school worldwide in a block schedule format, where students will have alternating morning and afternoon classes.

Public Holidays

In the event of a Public Holiday in your host country, EF schools will be closed, unless otherwise stated in the student pre-departure information, sent to you with your booking confirmation. Classes missed for Public Holidays will not be made up at a later date.

Cancellations and Refund Policy

All cancellations and terminations must be made in writing to your nearest EF office, EF local representative or EF School Director. In all cases the Enrolment Fee, the Courier Fee and the optional Cancellation Insurance premium are non-refundable.

Cancellations

The Programme prices shown with each school description in this brochure comprise two elements: the Course Fee (50%) for tuition and the Student Services Fee (50%), which includes accommodation. The Course Fee is fully refund-

able if you cancel prior to arrival at the school. Additional refunds will be made from the Student Services Fee as follows:

- If you cancel 45 days or more before the start of the course you will receive a full refund, except for the Enrolment Fee, the Courier Fee, and the Programme Deposit. The Programme Deposit will be refunded if your visa application is denied
- If you cancel less than 45 days prior to departure, EF will retain 40% of the Student Services and Accommodation (maximum £500) to cover the cost of pre-paid accommodation and services.

In the event that the World Health Organization (WHO), or an international governmental health authority issues a country-specific travel warning or forbids travel, EF students have the right to postpone or re-book travel within a period of 365 days. If students wish to cancel, the above stated cancellation stipulations apply.

Withdrawals

If you wish to withdraw from your course after arrival at the school, you must give the EF School Director at least four (4) weeks advance notice. You will receive a full refund for all remaining weeks after the four week notice period.

Refunds can only be made by the EF office or representative where the course fees were paid. The EF office or representative will process all refunds within 30 days of receiving written notification from you. These conditions do not affect your rights as defined by the consumer protection laws in your host country.

Note: there is a separate Refund Policy for the Academic Year Abroad and Multi-Language Year Programmes. Students applying for these programmes will be sent an enrolment pack with full information.

Cancellation Insurance

EF offers optional Cancellation Insurance for a one-time fee of €XX. This premium must be paid at the same time as the Enrolment Fee and is non-refundable. If you choose to take Cancellation Insurance and are forced to cancel before departure due to illness, or illness in your immediate family, EF will refund all Program Fees, irrespective of when notice is received. The insurance premium itself, the Enrolment Fee and the Courier Fee are non-refundable. Note: a doctor's certificate must be provided with each claim.

Travel Insurance

All participants traveling to the USA, Canada, New Zealand and Australia are required to have medical and accident insurance. We strongly recommend that students attending any of our other schools, including those in Europe, take similar precautions. We have negotiated favourable premiums and a tailor-made coverage for EF students with an international insurance company expert in travel insurance. The policy protects you against expenses incurred through accident or illness, and provides coverage for loss or theft of baggage and personal effects. It also provides coverage against interruption of your EF programme due to illness as well as Liability. The cost of this insurance is €30 for the first two weeks, then £10 for each additional week. If you do not wish to take this policy, please indicate so on the Enrolment Form, and provide us with a copy in English of the alternative insurance policy you have taken out individually.

Re-booking Fee

Each time you request a change of course town, course dates, or type of accommodation after your initial enrollment, EF will charge you a re-booking fee of £35 which is payable immediately. (This does not apply to students who are extending their course.)

Late Arrivals and Absences

If you arrive late to a course, or are absent during your course, no refund will be granted. Periods of absence may not be made up with free extension of the course. EF will consider, at its discretion, a partial refund in cases where there is evidential proof of exceptional and extenuating circumstances.

Protection for Our Customers

EF provides complete financial protection for customers, formalised according to EC directives, through an insurance policy that guarantees your money back, and your repatriation in the event of the company's failure.

Liability

EF will not be liable in any way to the student in the event of any service, contracted to be supplied by EF, becoming impossible to supply by reason of industrial dispute or other cause outside the control of EF. EF will not be liable for

loss, damage, or injury to persons or property howsoever caused, save where the liability is expressly imposed beyond exclusion by statute.

EF's Learning Guarantee

This learning guarantee only applies to the International Language School courses. Students who choose to continue studying for free under our learning guarantee are responsible for all other costs, including but not limited to accommodation, meals, travel and visa fees.

If visa regulations prohibit you from extending your stay in your study country, you can continue to study for free when you return home online at EnglishTown.com with teacher-led classes.

Due to local conditions beyond our control, we are unable to offer our learning guarantee in Italy and China. This in no way reflects the quality of the courses in these locations. The courses offered at these schools are of equally high quality to those offered at other EF locations.

Country Enrolment Information

Please note: Students will receive country specific enrolment information upon booking a course, when applicable.

Validity of Brochure Prices

Please note: the prices published in this brochure are based upon currency exchange rates in effect at the time of writing. They are therefore subject to change, up to 30 days before your departure. The prices in this brochure are valid until September 30, 2010.

All courses are organised by EF Education First Ltd, Switzerland. EF Language Colleges Ltd is responsible for promoting the sale of the products in the name and on behalf of EF Education First Ltd.

Please fax or send completed Enrolment Form to:

EF International Language Schools
Bärengasse 25/PO Box 2224
CH-8001 Zürich
Switzerland
Tel: +41 43 430 4200
Fax: +41 43 430 4210

Or to the office of the EF representative listed on the back of this brochure.

Course start dates

The following Intensive, General and Exam course dates apply to the schools listed below:

2009: Sep 7, 21; Oct 5, 19; Nov 2, 16, 30; Dec 14, 28. **2010:** Jan 11, 25; Feb 8, 22; Mar 8, 22; Apr 5, 19; May 3, 17, 31; Jun 14, 28; Jul 12, 26; Aug 9, 23; Sep 6, 20; Oct 4, 18; Nov 1, 15, 29; Dec 13, 27. **2011:** Jan 10, 24; Feb 7, 21; Mar 7, 21; Apr 4, 18; May 2, 16, 30.

London, Brighton, Manchester.

The following Intensive, General and Exam course dates apply to the schools listed below:

2009: Sep 14, 28; Oct 12, 26; Nov 9, 23; Dec 7, 21. **2010:** Jan 4, 18; Feb 1, 15; Mar 1, 15, 29; Apr 12, 26; May 10, 24; Jun 7, 21; Jul 5, 19; Aug 2, 16, 30; Sep 13, 27; Oct 11, 25; Nov 8, 22; Dec 6, 20. **2011:** Jan 3, 17, 31; Feb 14, 28; Mar 14, 28; Apr 11, 25; May 9, 23.

Oxford, Cambridge, Bournemouth, Bristol.

The following Basic dates apply EF schools in the UK 2010: Jun 7, 14, 21, 28; Jul 5, 12, 19, 26; Aug 2, 9, 16, 23.

All intakes are on Mondays. In the event that an observed public holiday falls on a Monday, the intake will then take place on the following Tuesday. Please contact your local sales office for holiday information.

Enrolment Form 2009-2010

Please complete this form and mail or fax it, together with the Enrollment Fee of £125, courier fee of £50 (if required) and a copy of your passport, to the address below. Please fill out this form in block letters.

Please mark your choice by filling in the square
*Please specify at left which exam.

Your personal data

Male Female

First Name _____

Last Name _____

Passport number (mandatory) _____

Home Address _____

Country _____

Telephone _____ Mobile _____

Email Address (mandatory) _____

Fax number _____

Date of Birth (day/month/year) _____ Birth Country _____

Country of Citizenship _____ Your Occupation _____

School / University name or Employer _____

Where did you hear about EF? _____

What type of visa will you apply for? General Student Visa (Tier 4) Student Visitor

Do you smoke? Yes No

Do you have any existing medical conditions / allergies? Yes No

If yes, please specify: _____

Your course information

Course Starting Date (day/month/year) _____ Number of weeks _____

Do you plan to take an Exam? _____ If so, which one?*

*Please specify which exam such as TOEIC, IELTS, FCE, CAE, CPE, etc.

What is your language level?

Beginner Intermediate Advanced

Optional EF travel services

Do you wish to take the Travel Insurance policy? Yes No

(If you already have Cancellation and Travel Insurance, please provide proof of these in English)

Do you wish us to arrange your onward transfer Yes No

► Your Signature

I authorise EF to take appropriate action in the event of a medical emergency. I have read and agree to the conditions outlined on page 30 of this brochure. (The signature below of a parent/guardian will also constitute their consent required for the student to participate in all EF programmes, including activities, offered at the schools.)

Signature of applicant _____ Date _____

Signature of parent or guardian _____ Date _____

(if applicant is under 21)

Mail this form to:

EF International Language Schools

Barengasse 25/PO Box 2224

8001 CH-Zurich

Tel: +41 (0) 41 43 43 4200

Fax: +41 (0) 43 430 4210

Or to the office of the EF representative listed on the back of this brochure.

If you have questions, please email: efenglishlanguage@ef.com

School and Course Type

	Intensive Course	General Course	Basic Course	English for Business	TOEFL/IELTS/TOEIC	Cambridge Exam Prep*	Other Language Exam Prep*	International Exam Prep*	International Exam Prep (8-9 weeks)	EF Academic Year	EF Academic Year (Online One-to-One Course Supplement)
Oxford	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brighton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Manchester	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
London	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bournemouth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bristol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cambridge Uni.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cambridge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Accommodation

	Homestay Single room 1/2/3 Room	Homestay 1/2/3/4/5/6/7/8/9/10/11/12/13/14/15/16/17/18/19/20/21/22/23/24/25/26/27/28/29/30/31/32/33/34/35/36/37/38/39/40/41/42/43/44/45/46/47/48/49/50/51/52/53/54/55/56/57/58/59/60/61/62/63/64/65/66/67/68/69/70/71/72/73/74/75/76/77/78/79/80/81/82/83/84/85/86/87/88/89/90/91/92/93/94/95/96/97/98/99/100/101/102/103/104/105/106/107/108/109/110/111/112/113/114/115/116/117/118/119/120/121/122/123/124/125/126/127/128/129/130/131/132/133/134/135/136/137/138/139/140/141/142/143/144/145/146/147/148/149/150/151/152/153/154/155/156/157/158/159/160/161/162/163/164/165/166/167/168/169/170/171/172/173/174/175/176/177/178/179/180/181/182/183/184/185/186/187/188/189/190/191/192/193/194/195/196/197/198/199/200/201/202/203/204/205/206/207/208/209/210/211/212/213/214/215/216/217/218/219/220/221/222/223/224/225/226/227/228/229/230/231/232/233/234/235/236/237/238/239/240/241/242/243/244/245/246/247/248/249/250/251/252/253/254/255/256/257/258/259/260/261/262/263/264/265/266/267/268/269/270/271/272/273/274/275/276/277/278/279/280/281/282/283/284/285/286/287/288/289/290/291/292/293/294/295/296/297/298/299/300/301/302/303/304/305/306/307/308/309/310/311/312/313/314/315/316/317/318/319/320/321/322/323/324/325/326/327/328/329/330/331/332/333/334/335/336/337/338/339/340/341/342/343/344/345/346/347/348/349/350/351/352/353/354/355/356/357/358/359/360/361/362/363/364/365/366/367/368/369/370/371/372/373/374/375/376/377/378/379/380/381/382/383/384/385/386/387/388/389/390/391/392/393/394/395/396/397/398/399/400/401/402/403/404/405/406/407/408/409/410/411/412/413/414/415/416/417/418/419/420/421/422/423/424/425/426/427/428/429/430/431/432/433/434/435/436/437/438/439/440/441/442/443/444/445/446/447/448/449/450/451/452/453/454/455/456/457/458/459/460/461/462/463/464/465/466/467/468/469/470/471/472/473/474/475/476/477/478/479/480/481/482/483/484/485/486/487/488/489/490/491/492/493/494/495/496/497/498/499/500/501/502/503/504/505/506/507/508/509/510/511/512/513/514/515/516/517/518/519/520/521/522/523/524/525/526/527/528/529/530/531/532/533/534/535/536/537/538/539/540/541/542/543/544/545/546/547/548/549/550/551/552/553/554/555/556/557/558/559/560/561/562/563/564/565/566/567/568/569/570/571/572/573/574/575/576/577/578/579/580/581/582/583/584/585/586/587/588/589/590/591/592/593/594/595/596/597/598/599/600/601/602/603/604/605/606/607/608/609/610/611/612/613/614/615/616/617/618/619/620/621/622/623/624/625/626/627/628/629/630/631/632/633/634/635/636/637/638/639/640/641/642/643/644/645/646/647/648/649/650/651/652/653/654/655/656/657/658/659/660/661/662/663/664/665/666/667/668/669/670/671/672/673/674/675/676/677/678/679/680/681/682/683/684/685/686/687/688/689/690/691/692/693/694/695/696/697/698/699/700/701/702/703/704/705/706/707/708/709/710/711/712/713/714/715/716/717/718/719/720/721/722/723/724/725/726/727/728/729/730/731/732/733/734/735/736/737/738/739/740/741/742/743/744/745/746/747/748/749/750/751/752/753/754/755/756/757/758/759/760/761/762/763/764/765/766/767/768/769/770/771/772/773/774/775/776/777/778/779/780/781/782/783/784/785/786/787/788/789/790/791/792/793/794/795/796/797/798/799/800/801/802/803/804/805/806/807/808/809/810/811/812/813/814/815/816/817/818/819/820/821/822/823/824/825/826/827/828/829/830/831/832/833/834/835/836/837/838/839/840/841/842/843/844/845/846/847/848/849/850/851/852/853/854/855/856/857/858/859/860/861/862/863/864/865/866/867/868/869/870/871/872/873/874/875/876/877/878/879/880/881/882/883/884/885/886/887/888/889/890/891/892/893/894/895/896/897/898/899/900/901/902/903/904/905/906/907/908/909/910/911/912/913/914/915/916/917/918/919/920/921/922/923/924/925/926/927/928/929/930/931/932/933/934/935/936/937/938/939/940/941/942/943/944/945/946/947/948/949/950/951/952/953/954/955/956/957/958/959/960/961/962/963/964/965/966/967/968/969/970/971/972/973/974/975/976/977/978/979/980/981/982/983/984/985/986/987/988/989/990/991/992/993/994/995/996/997/998/999/1000/1001/1002/1003/1004/1005/1006/1007/1008/1009/1010/1011/1012/1013/1014/1015/1016/1017/1018/1019/1020/1021/1022/1023/1024/1025/1026/1027/1028/1029/1030/1031/1032/1033/1034/1035/1036/1037/1038/1039/1040/1041/1042/1043/1044/1045/1046/1047/1048/1049/1050/1051/1052/1053/1054/1055/1056/1057/1058/1059/1060/1061/1062/1063/1064/1065/1066/1067/1068/1069/1070/1071/1072/1073/1074/1075/1076/1077/1078/1079/1080/1081/1082/1083/1084/1085/1086/1087/1088/1089/1090/1091/1092/1093/1094/1095/1096/1097/1098/1099/1100/1101/1102/1103/1104/1105/1106/1107/1108/1109/1110/1111/1112/1113/1114/1115/1116/1117/1118/1119/1120/1121/1122/1123/1124/1125/1126/1127/1128/1129/1130/1131/1132/1133/1134/1135/1136/1137/1138/1139/1140/1141/1142/1143/1144/1145/1146/1147/1148/1149/1150/1151/1152/1153/1154/1155/1156/1157/1158/1159/1160/1161/1162/1163/1164/1165/1166/1167/1168/1169/1170/1171/1172/1173/1174/1175/1176/1177/1178/1179/1180/1181/1182/1183/1184/1185/1186/1187/1188/1189/1190/1191/1192/1193/1194/1195/1196/1197/1198/1199/1200/1201/1202/1203/1204/1205/1206/1207/1208/1209/1210/1211/1212/1213/1214/1215/1216/1217/1218/1219/1220/1221/12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